

# UNADOPTED MINUTES

## SILVER FORK SCHOOL DISTRICT

### MINUTES

Regular Board Meeting  
Board of Trustees  
June 22, 2010

Call to Order                      The meeting was called to order at 4:02 p.m. by President James Ussery at Silver Fork School.

Members Present                 James Ussery  
Mary Erba  
Carol Menke-Clark

Adoption of Agenda             It was moved by Mr. Ussery, seconded by Mrs. Clark, to adopt the agenda. Motion unanimously carried.

Approval of Minutes            It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Minutes of the Regular Board Meeting of March 23, 2010 and the Special Board Meeting of May 14, 2010. Motion unanimously carried.

Public Comment                 There were no public comments.

### Presentations and Hearings

Public Hearing –  
2010-2011 Budget                Mr. Ussery opened the public hearing for the 2010-2011 budget. Chief Fiscal Officer Sean Martin stated that the majority of the district's funding comes from taxes, putting it in Basic Aid Status. In Basic Aid Status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not. Mr. Martin reviewed with the Board the Governor's revised May budget proposal, Basic Aid tax revenue, and updated staffing:

- The Fair Share cut for Basic Aid districts was not included in the May Revise, acknowledging the deep drop in property tax revenues.
- Class Size Reduction and Tier III state categorical funds COLA was decreased by .38%.
- Revenues for taxes were budgeted down 2% based on countywide trend.
- Reduction of \$5,600 was included for anticipated pupil attendance at EDCOE Charter program.

- Secretary time was reduced from 2.0 hours per day to .5 hour per day.

Mr. Martin also reviewed with the Board federal and state restricted programs, income, expenditure, and budget assumptions, components of the ending fund balance, multi-year projections, and a summary of anticipated revenues and expenditures of other funds for 2010-2011. The multi-year projection shows that the district has a balanced budget for 2010-2011, 2011-2012, and 2012-2013. However the district anticipates ongoing deficit spending in the unrestricted fund due to decreased restricted revenues, and possible adjustments to the district's allocation of funding may be necessary.

There being no further questions or comments, the public hearing was closed.

Presentation -  
Extreme Hardship and  
ADA Projects

Information regarding Extreme Hardship and ADA projects was presented from ANOVA Architects, Innovative Construction Services, Indoor Environmental Services, and WLC Architects, Inc. with HMM Builders. Additional information will be presented at the next regular board meeting.

#### Finance and Business

Adoption -  
2010-2011 Budget

It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt the 2010-2011 budget. Motion unanimously carried.

Approval -  
Quarterly Report  
on Investments

It was moved by Mr. Ussery, seconded by Mrs. Clark, to approve the Quarterly Report on Investments for the period ending March 31, 2010, as presented. Motion unanimously carried.

Approval -  
Agreement for  
Administrative Services

It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Administrative Services Agreement with Pollock Pines School District for the 2010-2011 school year. Motion unanimously carried.

Approval -  
2010-2011  
Food Service Contract

It was moved by Mr. Ussery, seconded by Mrs. Clark, to approve the 2010-2011 Food Service Contract with Pollock Pines School District. Motion unanimously carried.

Approval -  
2010-2011 Consolidated  
Application Part I

It was moved by Mr. Ussery, seconded by Mrs. Erba to approve the 2010-2011 Consolidated Application Part I. Motion unanimously carried.

Board Policies and Administration

It was moved by Mr. Ussery, seconded by Mrs. Erba to:

Certification -  
Williams Act Uniform  
Complaint Procedures  
Quarterly Report

Certify the Williams Act Uniform Complaint Procedures Quarterly Report for the period of January 1, 2010 – March 31, 2010.

Adoption -  
Resolution No.  
2009-2010-10

Adopt Resolution No. 2009-2010-10, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process.

Motion unanimously carried with three Ayes and zero Noes.

Review -  
Facility Inspection  
Program Report

Board members reviewed the Facility Inspection Program Report.

Review -  
2008 Consumer  
Confidence Report

Board members reviewed the 2009 Consumer Confidence Report for the Silver Fork School water system.

Adoption -  
Resolution No.  
2009-2010-11

It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt Resolution 2009-2010-11, “Declaring an Election Be Held in its Jurisdiction, Consolidation with Other Districts Requesting Election Services.” Motion unanimously carried with three Ayes and zero Noes.

Adoption -  
Resolution No.  
2010-2011-01

It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt Resolution No. 2010-2011-01 authorizing the Chief Fiscal Officer and/or Clerk of the Board to sign orders of the Board. Motion unanimously carried with three Ayes and zero Noes.

Review -  
LEA Plan Revision  
Requirements

Superintendent Spencer reviewed with Board members the five performance goals that must be considered in the required annual update of the LEA Plan and the ways in which each of those goals are addressed in order to maintain NCLB compliance for the district.

First Reading -  
Board Policy and  
Administrative Regulation  
4061

Board Policy and Administrative Regulation 4061, “Leaves,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.

First Reading -  
Board Policy 4061.2

Board Policy 4061.2, “Personal Leaves,” was presented for a first reading. There was no action required at this meeting. The Board Policy will be presented for adoption at the next regular Board meeting.

Approval -  
English Learners Plan

An English Language Learners Master Plan was adopted to establish program guidelines for the needs of English Learner students. The plan includes the following areas:

- Initial Identification, Assessment, and Placement
- Instructional Programs
- Monitoring of Student Progress and Reclassification
- Staffing and Professional Growth
- Parent and community Involvement
- Evaluation and Accountability
- Funding
- English Learner Catch-Up Plan

It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt the English Learners Master Plan. Motion unanimously carried.

#### Staff Reports and Announcements

Kaye Cover reported it was a good year. Plans for next year include:

- The Book Mobile will visit the school once a month. It will also be open to community members.
- Mrs. Lambert will conduct the Preschool Program, which will be offered twice a week.
- Anticipated enrollment is 13 students.

#### Superintendent’s Reports, Announcements, and Communications

Superintendent Spencer reported that the district will have access to Connect-Ed services, at no charge, through the contract with Pollock Pines School District.

#### Board Members’ Reports and Communications

Future Board  
Agenda Topics

Future Board agenda topics will include:

- Extreme Hardship/ADA Projects
- Possible designation of tractor as surplus

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Other Board  
Member Reports

Board members questioned the validity of the STAR score report as it appeared in an article published recently in the Mountain Democrat. Superintendent Spencer reminded them that the scores as reported were invalid and would have been better left out of the report coming from the El Dorado County Office of Education, as they did not serve any positive purpose. A short discussion followed.

Consent Agenda

It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Consent Agenda. Motion unanimously carried.

1. Approval of Warrants

Adjournment

There being no further business, it was moved by Mr. Ussery, seconded by Mrs. Clark, to adjourn the meeting at 5:35 p.m. Motion unanimously carried.

Respectfully submitted,  
Susan Spencer  
District Superintendent and  
Secretary to the Board

APPROVED:

\_\_\_\_\_  
James Ussery, President

DATE: \_\_\_\_\_