

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
October 14, 2008

Call to Order The meeting was called to order at 6:47 p.m. by President Tom Griffin in Room B-1 at the Emigrant Trail Educational Center.

Members Present Tom Griffin
 J. Dennis Cullen
 Dean Smith
 Cindy Stetler

Board member Romana Blanton died September 27, 2008, following a brief illness.

President Tom Griffin opened the meeting by asking all those present to join him in recognizing an empty seat at the table. On behalf of the Board, Mr. Griffin thanked Romana Blanton for her service to the district, particularly to the students, and a minute of silence was observed in her memory.

Adoption of Agenda It was moved by Mrs. Stetler, seconded by Mr. Cullen, to adopt the agenda. Motion unanimously carried.

Approval of Minutes It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of September 9, 2008. Motion unanimously carried.

Public Comment Kris Schultz, Pollock Pines Teachers Association President, thanked Superintendent Spencer for arranging to have a STRS representative visit our district to offer benefits counseling for interested certificated staff members. Twenty-four teachers participated in counseling interviews with a resulting savings in both their time and substitute time. The opportunity and information were very much appreciated.

Presentations and Hearings

Presentation - Leeann Stewart, 8th Grade AVID (Advancement Via Individual Determination) teacher and program coordinator, presented an overview of the AVID program. Fliers describing the program were distributed. El Dorado High School and Union Mine High

School also participate in this program, which requires one full period of the daily curriculum, targets the average student with a grade point average of 2.0 – 3.5, and helps students build a long range plan with the goal of eligibility for any four-year college or university upon graduation from high school. Students must meet AVID enrollment guidelines and apply for admission in the program. At Sierra Ridge, there are currently thirty-one 8th grade students and thirty 7th grade students enrolled in the program. Field trips are required for certification of the program, and Mrs. Stewart and Mrs. McGaughey, the 7th grade AVID teacher, are investigating possible sources for field trip funding.

Finance and Business

Approval -
Change Order

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the Change Order from Benchmark General Engineering, Inc. in the amount of \$3,500 for the Emigrant Trail Educational Center: Drainage Improvements project. Motion unanimously carried.

Approval -
Contract Award for
Playground Safety
Surfacing Project

It was moved by Mrs. Stetler, seconded by Mr. Smith, to award the contract for the Playground Safety Surfacing Project to the low bidder, TMC Construction, in an amount not to exceed \$173,173.77, with authorization for the Superintendent and Chief Fiscal Officer to sign the construction contract and all required project documents. Motion unanimously carried.

Approval -
Agreement Regarding
Allocation of School
Mitigation Fees

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the Agreement Regarding Allocation of School Mitigation Fees for July 1, 2009 to June 30, 2012. Motion unanimously carried.

Adoption -
SELPA
Local Plan Revisions

Districts who are members of the El Dorado County SELPA are being asked to approve revisions in the Local Plan regarding executive committee membership and transportation billing. It was moved by Mr. Smith, seconded by Mrs. Stetler, to adopt the recommended revisions of the Local Plan for the El Dorado County SELPA. Motion unanimously carried.

Adoption -
Resolution 2008-2009-05

CFO Sean Martin reported that providing coverage for volunteers under the district's workers' compensation insurance is an important component of risk management. There is no cost to the district for this expanded coverage, although a claim from an injured volunteer might increase the district's workers' compensation insurance rates in the future. However, the increased rate cost would be significantly less than the cost for any litigation which might follow the injury of a volunteer with no

workers' compensation coverage in effect. All the big school districts have established this type of coverage.

It was moved by Mr. Cullen, seconded by Mr. Smith, to adopt Resolution 2008-2009-05, Relating to Volunteer Services Insured by Workers' Compensation Insurance Coverage. Motion passed with four Ayes, and zero Noes.

Report -
Effects of Adopted State
Budget on District Budget

Chief Fiscal Officer Sean Martin reported that the adopted state budget includes a deficated COLA of 0.6852% for our district, with no COLA provided for Special Education funding. Since the Special Education program is already significantly under-funded, this will further increase the general fund contribution required. Funding for deferred-mandate claims has been deleted, and current-year mandates are significantly under-funded. Categorical programs, including Class Size Reduction, will receive flat funding from 2007-08; however, if there are mid-year cuts, there could be a greater impact on them. It appears as though Forest Reserve Funding has been extended through 2011.

School districts are advised to begin now to develop contingency plans for the possibility of mid-year budget reductions. Districts are also advised to plan for no COLA in 2009-10 and to maintain reserves beyond the minimum.

Board Policies and Administration

Review -
Facility Inspection
Program Reports

Board members reviewed the Facility Inspection Program Reports for all district sites.

Certification -
Williams Act Uniform
Complaint Procedures
Quarterly Report

It was moved by Mrs. Stetler, seconded by Mr. Cullen, to certify the Williams Act Uniform Complaint Procedures Quarterly Report for the period of July 1, 2008 – September 30, 2008. Motion unanimously carried.

Adoption -
Resolution No.
2008-2009-06

It was moved by Mr. Cullen, seconded by Mr. Smith, to adopt Resolution No. 2008-2009-06, Approving Submittal of Application for Funding, Lower-Emission School Bus Program, Fiscal Year 2008-09. Motion unanimously carried.

Adoption -
Board Policy and
Administrative Regulation
4057

It was moved by Mr. Smith, seconded by Mr. Cullen, to adopt new Board Policy and Administrative Regulation 4057, "Employee Safety." Motion unanimously carried.

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- First Reading - Board Policy and Administrative Regulation 4058
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Board Policy and Administrative Regulation 4058, "Employee Security," were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the regular Board meeting in November.
- Adoption -
It was moved by Mr. Smith, seconded by Mr. Cullen, to adopt the following Bylaws which will replace and/or delete former Board Policy 9300 and former Board Bylaws 9630 and 9650.
- Board Bylaw 9100
Board Bylaw 9100, "Organization"
- Board Bylaw 9110
Board Bylaw 9110, "Terms of Office"
- Board Bylaw 9130
Board Bylaw 9130, "Board Committees"
- Board Bylaw 9220
Board Bylaw 9220, "Governing Board Elections," with the following change:

"Candidate statements shall be limited to ~~no more than 400 words~~ the maximum number of words allowed by the County Elections Department."
- Board Bylaw 9223
Board Bylaw 9223, "Filling Vacancies"

Motion unanimously carried.
- First Reading - Board Policy and Administrative Regulation 1230
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New Board Policy and Administrative Regulation 1230, "School-Connected Organizations," were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the regular Board meeting in November.
- First Reading - Board Policy and Administrative Regulation 4054
Board Policy and Administrative Regulation 4054, "Health and Welfare Benefits," were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the regular Board meeting in November.
- First Reading - Administrative Regulation 4154
Administrative Regulation 4154, "Health and Welfare Benefits," was presented for a first reading. There was no action required at this meeting. The Administrative regulation will be presented for adoption at the regular Board meeting in November.

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Deletion - Board Policy 4045.1 It was moved by Mrs. Stetler, seconded by Mr. Cullen, to delete Board Policy 4045.1, "Health Insurance – Employees and Retirees Age 65 and Over." Motion unanimously carried.

Discussion

Special Board Meeting Tuesday, October 28, 2008, was selected as the date of a Special Board Meeting for Trustee candidate interviews. The meeting will begin at 6:45 p.m.

Sexual Harassment Prevention Training Sexual Harassment Prevention Training is required every two years for all supervisors. Training for Board members is recommended but not required. A date will be scheduled for interested Board members who would like to participate in this training.

Personnel

It was moved by Mrs. Stetler, seconded by Mr. Cullen, to approve the following personnel items:

Approval - Employment of Christine Ivani Employment of Christine Ivani, Instructional Aide II, 1.5 hours per day, effective August 13, 2008; and an increase of 3.0 hours per day, effective September 8, 2008 (4.5 hours per day total) (Pinewood)

Approval - Employment of Theresa George Employment of Theresa George, Instructional Aide II, 4.5 hours per day, and Instructional Aide I, 1.25 hours per day, effective August 13, 2008 (Pinewood)

Approval - Employment of Ross Arnold Employment of Ross Arnold, Computer Lab Technician, 6.0 hours per day, effective September 17, 2008 (Pinewood)

Motion unanimously carried.

Staff Reports and Announcements

The Principals and M&O/Food Service Supervisor had submitted written reports of activities and programs at their sites.

Superintendent's Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – District enrollment is up by three students since the September Board meeting.
- Request for E-mail Addresses – Barbara Boxer's office has requested the e-mail addresses of Board members. (It was the general consensus of Board members to provide the requested information.)
- Transportation Fees – To date, a total of \$24,190 has been collected in transportation fees for the 2008-2009 school year.

Board Members' Reports and Communications

Future Board
Agenda Topics

Two future board agenda topics were requested:

- Review of Bus Fees for 2009-2010
- Discussion of Summer School and Remedial Programs

Other Board
Member Reports

Mr. Cullen reported that he may be out of town on November 4, and unable to attend the Board meeting scheduled for that evening.

Consent Agenda

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the Consent Agenda. Motion unanimously carried.

1. Approval of Warrants

Closed Session

At the hour of 8:37 p.m., Mr. Griffin concluded the open portion of the meeting, and the Board met in closed session regarding:

- Public Employee Performance Evaluation – Certificated
- Superintendent Evaluation

Actions from Closed Session

There were no actions from closed session.

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Adjournment

There being no further business, it was moved by Mr. Cullen, seconded by Mr. Smith, to adjourn the meeting at 10:03 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

Tom Griffin, President

DATE: _____