

UNADOPTED MINUTES

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
August 11, 2009

Call to Order The meeting was called to order at 6:45 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present Dennis Cullen
 Dave Campbell
 Tom Griffin
 Dean Smith
 Cindy Stetler

Adoption of Agenda It was moved by Mr. Griffin, seconded by Mr. Smith, to adopt the agenda. Motion unanimously carried.

Approval of Minutes It was moved by Mrs. Stetler, seconded by Mr. Campbell, to approve the Minutes of the Regular Board Meeting of June 16, 2009, and the Special Board Meeting of June 23, 2009. Motion unanimously carried.

Public Comment There was no public comment.

Presentations, Hearings, and Discussion

Rotary Club Mini-Grants Ken Harper and Alaina Bosold, representatives from the Pollock Pines-Camino Rotary Club, presented information regarding the Club's fund raiser event, "Evening in the Orchard," which supports its local service schools project. The event will be held September 16, at Rainbow Orchards in Camino. Tickets are \$40 per person with all proceeds used to fund Mini-Grants to benefit students of Pollock Pines Elementary School District and Camino Union School District. Additional event information and the grant application form are available on the Pollock Pines-Camino Rotary web site.

Due to the relative lengths of the two items, the Summer School presentation preceded the Facility Assessment Report.

2009 Summer School Summer School Principal Sharon McGaughey reported that 107 students were invited to attend the summer session. Ninety-three registrations were received, with 86 students actually attending.

Attendance percentage rates were down this year due to an outbreak of flu. The academic focus in Language Arts was on reading and writing, and the focus in math was on basic skills. After adjusting for Special Education costs, the operating program deficit was \$8,676. All staff did a fantastic job, and students who attended received excellent individual attention.

Facility Assessment Report Superintendent Spencer stated that a Facility Assessment Report is the first step necessary to ascertain ongoing maintenance needs at each site and their estimated costs. In addition, it allows the district to identify projects that could be funded through a bond measure or parcel tax.

Mike Rath and Joe Yee from ANOVA Architects presented an analysis of each of the three district sites which included each site's location, background, DSA Application Numbers, an existing program summary, and an existing site plan. ANOVA reviewed the layout of each parking lot with the California Department of Education and the results of those meetings were reported. In addition, the district was advised that the report prepared by Disability Access Consultants, Inc. in 2002 was based on building codes current at that time and should be updated to reflect the 2007 California Building Code which DSA currently requires designs to meet. Results of a building code search and a plumbing fixture count were also reported.

Recommendations were provided for site work, ADA work, and site modernization, with project cost estimates included. In addition, two site options were presented for modernization or replacement of portable classroom buildings on the Pinewood and Sierra Ridge campuses.

Board members agreed that the next step will be the use of the Facility Assessment information to prioritize facility needs and incorporate the results into the revision of Board Goals.

Budget Committee After discussion, it was the general consensus of the Board that the Budget Committee would be composed of twenty members as follows:

- Five teachers; two from each site and the Teachers' Association President
- Five parents/community members; one from each Site Council and three at large
- Two Board members; Dennis Cullen and Tom Griffin
- Two Classified representatives

- Management Team Members; Superintendent, Principals, CFO, M&O/Food Service Supervisor; and Transportation Supervisor

Meeting dates will be posted and meetings will be open to the public. Board President Dennis Cullen will act as Committee Chairman. The focus of the committee will be to identify areas for possible budget reduction and provide a list of budget reduction items with an evaluation of each of the items for Board members who will make final decisions regarding budget cuts.

At the next Board meeting, Budget Committee membership will be reported and meeting dates and times will be scheduled.

Finance and Business

Approval -
Renewal of Agreement for
Administrative Services
Provided to Silver Fork
School District

Superintendent Spencer stated that the Administrative Services Agreement with Silver Fork School District has been updated to include all the services Pollock Pines School District has been providing. Correspondingly, the annual service fee has been increased from \$21,150 to \$29,800, and the fee for Superintendent services has been increased from \$12,150 to \$12,800. It was moved by Mr. Griffin, seconded by Mrs. Stetler, to renew the Agreement for Administrative Services provided to Silver Fork School District for the 2009-2010 school year. Motion unanimously carried.

Approval -
Renewal of Agreement for
Food Services Provided to
Silver Fork School District

It was moved by Mr. Griffin, seconded by Mr. Smith, to renew the Agreement for Food Services provided to Silver Fork School District for the 2009-2010 school year. Motion unanimously carried.

Adoption -
Resolution No.
2009-2010-02

Qualified School Construction Bond funding is based on federal stimulus funds which are a part of the American Recovery and Reinvestment Act and can be used for the purpose of construction and other facility needs for school districts. The district has several projects that would qualify for this funding, including paving and HVAC. This application is just to put in the district's name for consideration. If we are a qualifying district, we will still have a choice as to whether or not to proceed. This bond is not based on property taxes and carries no interest. The district could use the federal bond funds to proceed with the projects for which we have approved, but delayed, funding from the state, then use the state funding to repay the federal funding at 0% interest.

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It was moved by Mr. Campbell, seconded by Mr. Smith, to adopt Resolution No. 2009-2010-02, “Approval for 2009 Qualified School Construction Bond Application.” Motion unanimously carried.

Approval -
Quarterly Report
on Investments

It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Quarterly Report on Investments for the period ending June 30, 2009, as presented. Motion unanimously carried.

Board Policies and Administration

Certification -
Williams Act Uniform
Complaint Procedures
Quarterly Report

It was moved by Mrs. Stetler, seconded by Mr. Campbell, to certify the Williams Act Uniform Complaint Procedures Quarterly Report for the period of April 1, 2009 – June 30, 2009. Motion unanimously carried.

Review -
Facility Inspection
Program Report

Board members reviewed the Facility Inspection Program Reports for all district sites.

Personnel

It was moved by Mr. Griffin, seconded by Mr. Smith, to approve the following personnel items:

Approval -
Layoff of
Patty Van Schoyck

Layoff of Patty Van Schoyck, Food Service Worker III, 3.75 hours per day, effective August 10, 2009, as a result of the exercising of seniority/displacement rights.

Approval -
Increase in Hours for
Cathy Fritzler

Increase of 3.75 hours per day for Cathy Fritzler, Food Service Worker III, effective August 10, 2009, as a result of the exercising of seniority/displacement rights.

Motion unanimously carried.

Staff Reports and Announcements

The Principals had submitted written reports of activities and programs at their sites. A written report from the M&O/Food Service Supervisor was also distributed to Board members.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Barbeque – The District Welcome-Back Barbeque will begin at 11:30 a.m. tomorrow, with introductions of new staff members and presentation of service pins at 12:15 p.m. All the food for this

annual event will once again be generously donated by Jesus Santiago, our Preferred Choice Food Service Consultant.

- Sierra Ridge Weekly Bulletin – Copies of the first *Weekly Bulletin* from Sierra Ridge for the 2009-2010 school year were distributed to Board members.
- *Pollock Pines Times* – Copies of the first issue of the 2009-2010 *Pollock Pines Times* have been distributed to staff and will be sent home with students tomorrow.
- Summer School Costs – After adjusting Summer School expenditures for Special Education expenses, the cost was \$268.12 per student to provide 19 days of Summer School.
- Deferred Maintenance Hardship Grant – The district has received the first payment for the Deferred Maintenance Hardship Grant for the paving project. However, the Deferred Maintenance Hardship funding application submitted for HVAC has been returned to us with no action on funding. Applications may again be accepted in 2013-2014.
- Computer Installation – Sean Martin, Ross Arnold, and Brian Larson completed a tremendous amount of work this summer installing the new computers at Pinewood. Both school sites now have a common platform and can move forward with the use of technology.

Board Members' Reports and Communications

Future Board Meeting Topics

A Special Board Meeting to revise Board Goals will be scheduled for September.

Principals will report on the most recent STAR test results at the next Board meeting.

Other Board Member Reports

President Cullen reported that he received a letter from Governor Schwarzenegger thanking the Board for writing to him about funding for home-to-school transportation.

Consent Agenda

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve Item 1 of the Consent Agenda: Approval of Warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell)

It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve Item 2 of the Consent Agenda: Declaration of computer/fixed asset equipment as surplus and authorization for disposal. Motion unanimously carried.

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Closed Session

At the hour of 9:10 p.m., Mr. Cullen concluded the open portion of the meeting and the Board met in closed session regarding:

- Conference with labor negotiator (G.C. 54957.6)
 - Agency Negotiator: Susan Spencer

Actions from
Closed Session

There were no actions from closed session.

Adjournment

There being no further business, it was moved by Mr. Smith, seconded by Mr. Griffin, to adjourn the meeting at 10:26 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: _____