

# UNADOPTED MINUTES

## POLLOCK PINES SCHOOL DISTRICT

### MINUTES

Regular Board Meeting  
Board of Trustees  
May 11, 2010

Call to Order                      The meeting was called to order at 6:20 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present                 Dennis Cullen  
    Dave Campbell  
    Tom Griffin  
    Dean Smith  
    Cindy Stetler

Adoption of Agenda              It was moved by Mr. Campbell, seconded by Mr. Smith, to adopt the agenda. Motion unanimously carried.

Closed Session                    At 6:22 p.m., the Board moved into closed session regarding superintendent employment.

#### Actions from Closed Session

There were no actions from closed session.

Approval of Minutes            It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Minutes of the Special Board Meeting of April 6, 2010, the Regular Board Meeting of April 13, 2010, and the Special Board Meeting of April 26, 2010. Motion unanimously carried.

Public Comment                 There was no public comment.

#### Presentations, Reports, and Discussion

Discussion -                         Greg Isom distributed to Board members copies of a sample General Obligation Bond                 resolution ordering an election and establishing specifications of the election order for a general obligation bond. The resolution included samples of the 75-word description that appears on the ballot as well as the full text ballot proposition listing specific school facilities projects to be funded by the bond. The Board will adopt a similar resolution at its June Board meeting and file it with the El Dorado County Elections Department.

Copies of an updated Frequently Asked Questions Handout were also distributed for use as an information resource.

Information regarding the district's assessed value history was reviewed. Assessed value assumptions and bond proceeds based on varied tax rates were discussed.

The Campaign Committee is composed of local citizens who live within the district. Suggested members are a soccer mom chair, a senior citizen, a business owner, a realtor, a parent, a district member, and one board member. The committee's function is to solicit endorsements for the ballot measure and donations for campaign expenses. Donations are not tax deductible and are used to purchase a voter file, pay postage and printing costs, etc. Typical campaign expenses for a district our size are \$10,000 - \$15,000. The Committee should be formed in July after the District has filed for the election.

Report -  
Title I and English  
Learner Program

Pinewood Title I teacher Kim Little, and Sierra Ridge Title I teachers Leeann Stewart and Rebecca Foxworthy presented information regarding the number of students who receive Title I services, the ways in which those services are provided, and the measurable results of the program. Pinewood Principal Ralph Haslam presented information regarding oral reading fluency scores in Grades 1-4 for 2008-2009.

Report -  
2008-2009 Title III  
Accountability

Ralph Haslam, Title I Program Coordinator, reported on the consortia status for English Learner students in meeting the three Annual Measurable Achievement Objectives.

Due to time constraints, the presentation from the Pollock Pines Teachers Association was heard before the discussion regarding an interim superintendent.

Presentation -  
Pollock Pines  
Teachers Association

Kris Schultz, Pollock Pines Teachers Association (PPTA) President, presented a proposal supported by the entire PPTA for the creation of a special board reserve totaling \$20,000 to be used to pay a \$3,000 annual stipend to K-6 teachers assigned to a stand-alone combination class. Pinewood teacher Mary Elliott presented information regarding the significant additional workload and amount of time required to teach such a class. Discussion followed regarding how teachers are selected for this assignment and the number of such classes anticipated for 2010-2011.

Discussion - Interim Superintendent With a possible gap between Superintendent Spencer’s retirement on July 1, and the installation of a new superintendent in mid September, a decision must be made on how and when to look for an interim superintendent. Superintendent Spencer stated she is willing to postpone her retirement date and continue to act as superintendent until the end of August. Board members will consider the different options in the closed session regarding superintendent employment scheduled at the end of tonight’s meeting.

Finance and Business

Approval - Quarterly Report on Investments It was moved by Mr. Griffin, seconded by Mr. Smith, to approve the Quarterly Report on Investments for the period ending March 31, 2010, as presented. Motion unanimously carried.

Board Policies and Administration

Adoption - Resolution No. 2009-2010-14 It was moved by Mr. Griffin, seconded by Mr. Smith, to adopt Resolution No. 2009-2010-14, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process. Motion unanimously carried with five Ayes and zero Noes.

Approval - Updated English Language Learners Master Plan It was moved by Mr. Smith, seconded by Mr. Campbell, to approve the updated English Language Learners Master Plan. Motion unanimously carried.

Approval - Bond Counsel The firm of Stradling Yocca Carlson & Rauth was recommended by Isom Advisors Inc. for bond counsel for the proposed general obligation bond election. In addition, the fees charged by this firm are lower than the fees charged by the two other firms who submitted proposals. It was moved by Mr. Griffin, seconded by Mr. Smith, to accept the proposal submitted by Stradling Yocca Carlson & Rauth for bond counsel for the proposed general obligation bond election. Motion unanimously carried.

Adoption - Board Policy and Administrative Regulation 4061 It was moved by Mr. Smith, seconded by Mr. Campbell, to adopt Board Policy and Administrative Regulation 4061, “Leaves.” Motion unanimously carried.

Adoption -  
Board Policy 4061.2

It was moved by Mr. Griffin, seconded by Mr. Smith, to adopt Board Policy 4061.2, “Personal Leaves.” Motion unanimously carried.

### Personnel

Approval -  
2010-2011 Agreement for  
Psychologist Services

It was moved by Mrs. Stetler, seconded by Mr. Campbell, to approve the 2010-2011 Agreement for Psychologist Services with Gold Oak Union School District. Motion unanimously carried.

### Staff Reports and Announcements

The Principals and Supervisor of Maintenance & Operations and Food Service had submitted written reports of activities and programs at their sites.

In addition, Transportation Supervisor Stacy Barraque reported the following:

- A good price of \$155,000 has been negotiated for the new bus we are purchasing with the grant money from the El Dorado County Air Quality Management District. It is a full-size bus and is equipped with seatbelts.
- There was an incident recently in which a 17-year-old driver backed out of a driveway and hit one of our buses sitting at a bus stop. There were no injuries.
- One person is currently in training to become a bus driver.

### Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – Current enrollment is down to 687.
- Chicken Pox Outbreak – There have been 11 cases of chicken pox at Sierra Ridge, all in the 8<sup>th</sup> grade. The School Nurse and I met with the County Health Department who was prepared to quarantine the students from the D.C. trip scheduled to leave this weekend. Only eight of the 28 students have had verifiable cases of chicken pox or the two chicken pox boosters. The travel company would not change the date of the trip or return the students’ money. After much talk and problem solving, it was decided that students who could provide proof of receiving their second chicken pox booster at the time of departure would be allowed to go. Parents will also be required to sign a waiver stating that if their child comes down with chicken pox during the trip, (s)he will be admitted to the hospital for quarantine, and

should this occur, they will be required to travel to D.C. to pick up their child. In addition, all students will have their torsos checked for the chicken pox rash and their temperatures taken at the airport. If a rash or fever is present, the child will not be allowed to board the plane. The response from parents has been positive.

- Spelling Bee – The Spelling Bee will be this Friday, May 14.
- Administrative Assistants’ Luncheon – The annual luncheon for Administrative Assistants will be Friday, May 14, 12:45 p.m. at The Mandarin restaurant.
- District Barbeque – The District barbeque will be Friday, June 4, 1:30 p.m., at ET.
- EDHS Graduation – EDHS Graduation will be held in the Bennett Park Stadium at 9:00 a.m. on Saturday, May 29.
- November Election – Board members received copies of forms and information received from the Elections Department regarding the expiration of board member terms and the process to place a measure on the ballot in November.
- Summer Concert – The Summer Concert will be held at Sierra Ridge on Thursday, May 13, at 7:30 p.m.

#### Board Members’ Reports and Communications

Future Board  
Agenda Topics

A contract with Isom Advisors Inc. for bond consulting services will be a topic for a future board agenda:

Other Board  
Member Reports

President Cullen reported that he received a letter from the California Consortium of Education Foundations regarding an Education Foundation Fundamentals Workshop scheduled May 21, at the Sacramento County Office of Education.

Mr. Smith reported that one of the vendors at the SSDA Conference offers self-paced instruction via computer. This is an independent study program through BYU in Utah which offers enrichment courses, including courses in several languages. The student studies the materials, submits lessons, and takes a final exam with a proctor. The fee is \$124 per student for the semester, and for every ten students enrolled, one student is free. They have also stated they are willing to negotiate regarding fees. After a short discussion, it was agreed that it would be worth getting more information about this program.

#### Consent Agenda

It was moved by Mr. Griffin, seconded by Mrs. Stetler, to approve the Consent Agenda. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

1. Approval of Warrants

Closed Session

At the hour of 9:32 p.m., Mr. Cullen concluded the open portion of the meeting and the Board met in closed session regarding:

- Conference with Labor Negotiator – Agency Negotiator: Susan Spencer
- Consideration of Stipulated Student Expulsion
- Public Employment – Superintendent

Actions from Closed Session

At 10:50 p.m., the Board returned to open session.

It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the stipulated expulsion agreement for the remainder of the 2009-2010 school year and the first trimester of the 2010-2011 school year for Student I.D. No. 691526. Motion unanimously carried.

It was agreed that Superintendent Spencer will be postponing her retirement until August 31, 2010.

Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Campbell, to adjourn the meeting at 10:52 p.m. Motion unanimously carried.

Respectfully submitted,  
Susan Spencer  
District Superintendent and  
Secretary to the Board

APPROVED:

\_\_\_\_\_  
J. Dennis Cullen, President

DATE: \_\_\_\_\_