

UNADOPTED MINUTES

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
March 2, 2010

Call to Order The meeting was called to order at 6:49 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present Dennis Cullen
 Dave Campbell
 Tom Griffin
 Dean Smith
 Cindy Stetler

Adoption of Agenda It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt the agenda. Motion unanimously carried.

Approval of Minutes It was moved by Mr. Campbell, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of February 9, 2010. Motion unanimously carried.

Public Comment Speaking as an advocate for Betsy Fulmer, Leeann Stewart, Vice President of the Pollock Pines Teachers Association, requested that Mrs. Fulmer be a part of the interview process for the next person to assume the position of music teacher for the district.

Presentations

Bond Presentation - Superintendent Spencer stated that the district worked with ANOVA Architects to complete a Facility Assessment Report to ascertain ongoing facility maintenance needs and identify the highest priority projects and their estimated costs for facility repairs and improvements. The next step is to try to find funding to accomplish the identified projects. Representatives from a full service planning, campaign, and financial advisory firm, met with me and Board members Dennis Cullen and Tom Griffin to present an analysis of the district's funding options. It was felt that it would be worthwhile to bring this information forward to the full Board and the community.

Greg Isom informed Board members that the staff of his firm, Isom Advisors Inc., has over 25 years experience working with California school districts and a success rate of over 90% in

passing general obligation bonds. Their staff members manage the entire process. They assist the district in creating a financing plan, conduct a public information program, conduct a voter survey, and finalize a program that is acceptable to the community. They also provide election services and manage several key steps in taking bonds to market following a successful vote.

Mr. Isom reviewed with the Board an analysis of the methods that could be used to provide general fund relief for the district, including Qualified School Construction Bonds through the Federal Stimulus Plan.

Information was also reviewed regarding the district's current and historical assessed value, gross and net bonding capacity, general obligation bond proceeds at varying tax rates, voter demographics, recent district voter turnout, and a timeline for key steps to add a general obligation bond measure to the November 2010 ballot.

The cost to the district for a voter survey conducted by Isom Advisors Inc. would be \$2,000-\$3,000. If a bond measure recommended by Isom Advisors Inc. fails, there is no additional cost to the district. If the bond measure passes, there is a one-time fee of \$25,000 and a flat fee of \$55,000 for each bond issuance.

There were questions and discussion throughout the presentation. At its conclusion, it was moved by Mr. Griffin, seconded by Mr. Campbell, to authorize Superintendent Spencer to enter into a contract with Isom Advisors Inc. to conduct a voter survey. Motion unanimously carried.

Finance and Business

Acceptance - Second Interim Report

Chief Fiscal Officer Sean Martin presented the Second Interim Financial Report to the Board. Since the First Interim Report, revenues have been revised to reflect actual awards or funds received and expense items have been revised to reflect the elimination of Summer School, updated sub and extra duty costs, and updated personnel salaries and benefits.

The multi-year projection includes:

- Negative COLA of .38% applied to Revenue Limit and State Categoricals including CSR
- Ongoing \$190 per ADA cut to Revenue Limit
- Staffing average of 23:1 for K-3; 30.5:1 for 4-8 (Title I, Special Ed, Music, and prep periods are not included in calculations.)
- Full-time music position

- Projected continued decline of enrollment through 2011-2012 with an estimated loss of \$357,000 in funding over two years
- Adjustment of one-time items with all other budget items held constant

The multi-year projection shows the district anticipates ongoing deficit spending in the unrestricted fund due to declining enrollment, the anticipated deficiated revenue limit, and decreased restricted revenues in 2009-10, 2010-11, and 2011-12. Through a combination of the district's reserve accounts, including the extreme hardship and deferred maintenance flexibility, and adjustments to the current allocation of funding, the district will be able to meet its required reserves for all three years.

It was moved by Mr. Smith, seconded by Mr. Campbell, to accept the Second Interim Report as presented. Motion unanimously carried.

Selection -
Auditor for FY10
through FY12

It was moved by Mrs. Stetler, seconded by Mr. Smith, to retain the services of the Stephen Roatch Accountancy Corporation for 2009-10, 2010-11, and 2011-12. Motion unanimously carried.

Discussion -
Single Bus Run and
Change in Site Start Times

Superintendent Spencer reported that two community meetings were held to allow parents and members of the public the opportunity to discuss a single bus run and change in site start times for next year. Three parents/guardians attended the first meeting, and four families were represented at the second meeting. Some positive comments were made regarding the proposed changes. The main concern voiced regarded the possibility of disciplinary occurrences due to transporting K-8 students on the same bus. These concerns were addressed with positive comments based on firsthand experience from one of our bus drivers, who is also a substitute bus driver in other districts where this type of program is already in place. In addition, it is planned to seat students in designated areas for their age group.

The proposed site schedules for 2010-2011 are:

Pinewood	8:15 – 2:30
Sierra Ridge	8:30 – 2:45

There will be a late bus for Sierra Ridge students, four days a week that will drop students at the centralized bus stop locations that have been used for summer school.

Following a short discussion, it was the general consensus of the Board to go forward with a single bus run and change in site start times for the 2010-2011 school year.

Discussion -
Budget Cuts

Douglas Moore, parent of three former district students, spoke in support of the music and athletic programs. He urged the Board to provide as much funding support as possible for these programs and to keep the music program intact.

Superintendent Spencer requested guidance from the Board regarding the configuration of the music program and class sizes for the 2010-2011 school year. At our current enrollment, it will be necessary to hire one new classroom teacher to maintain class sizes of 23:1 in K-3.

After discussion, it was the unanimous consensus of the Board to staff for K-3 class sizes of 23:1 and hire a full-time music teacher for the 2010-2011 school year. Further decisions will be deferred until additional budget information has been received from the state.

Board Policies and Administration

Adoption -
Resolution Nos.
2009-2010-12 and
2009-2010-13

It was moved by Mr. Smith, seconded by Mr. Campbell, to adopt Resolution No. 2009-2010-12, “Resolution on Governor Schwarzenegger’s Proposed Budget,” and Resolution No. 2009-2010-13, “Resolution Endorsing March 4, 2010 Day of Action.” Motion unanimously carried.

Staff Reports and Announcements

The Principals had submitted written reports of activities and programs at their sites.

In addition, M&O Supervisor Phil Karnitz reported that we will be going out to bid for the new fire hydrant and widened fire lane at Pinewood this month. It is planned to bring it back to the Board in April.

Transportation Supervisor Stacy Barraque reported that bus drivers will be participating in SIA training regarding student loading and unloading safety.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – District enrollment is down another four students. This is a total decline of 26 students since CBEDS in October. Current enrollment is 693.
- ADA Recovery Day – One hundred three students attended the ADA Recovery Day on Saturday, February 27. Most students who attended were from Pinewood. Teachers did a fantastic job of providing four units of thematic instruction based on worms. The Superintendent provided non-stop sessions of dance instruction. The district earned around \$3,000. Interest has been expressed in a second ADA Recovery Day; however, it would be very difficult to accomplish before April to meet the state’s deadline.
- H1N1 Staff Immunizations – School Nurse Trish Naylor reports that 22 staff members were immunized on site for H1N1; 3 at the District Office, 6 at Sierra Ridge, and 13 at Pinewood
- Race To The Top – We have received information from the Sacramento County Office of Education regarding the requirements for the Race To The Top competitive grants authorized by ARRA. Final guidelines require new curriculum, data systems, and teacher assessments, all in a very short timeline. Due to the scope of the requirements, we believe the decision for our district not to submit an application for this program was a good one.

Board Members’ Reports and Communications

Future Board
Agenda Topics

No future board agenda topics were suggested.

Other Board Member
Reports

Board members were reminded of two upcoming events:

Spring Gathering at the Apple Mountain Golf Resort on April 8
SSDA Annual Conference in Sacramento, April 14-16

Consent Agenda

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Consent Agenda:

1. Approval of Warrants
2. Declaration of equipment as surplus and authorization for disposal

Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

Closed Session

At the hour of 9:07 p.m., Mr. Cullen concluded the open portion of the meeting, and the Board met in closed session regarding:

- Conference with Labor Negotiator

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- Agency Negotiator: Susan Spencer
- Public Employee Performance Evaluation
- Superintendent

Actions from Closed Session

There were no actions from the closed session.

Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Smith, to adjourn the meeting at 10:00 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: _____