

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
February 10, 2009

Call to Order

The meeting was called to order at 6:46 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present

Dennis Cullen
Dave Campbell
Tom Griffin
Dean Smith
Cindy Stetler

Adoption of Agenda

It was moved by Mr. Smith, seconded by Mr. Campbell, to adopt the agenda. Motion unanimously carried.

Approval of Minutes

It was moved by Mr. Griffin, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of January 13, 2009. Motion unanimously carried.

Public Comment

There were no public comments.

Discussion

Interdistrict Transfers

Board members reviewed the annual report of detailed information regarding Interdistrict Transfers for students living in our district who attend school in another district.

State Budget Outlook and District Implications

Superintendent Spencer reported on the state budget outlook and its possible implications for the district as well as other areas of district budget concerns:

- At least a couple hundred thousand dollars will probably be added to the amount of deficit spending reported at First Interim.
- Class Size Reduction funds may be rolled into mega-grant monies which will make class size reduction a district decision. Currently the state covers about 90% of the cost of class size reduction with the district covering the remaining 10% of the cost at approximately \$31,000 per year.
- The state may lower the required number of student days from 180 to 175, in essence furloughing students and staff five days.

- The state may suggest that districts lower their economic reserve from four percent to two percent, which would enable districts to meet their budgets for the next two-three years.
- Due to continued declining enrollment, our district may now be able to have one bus run. This would offer the programmatic advantage of allowing all of district staff to meet together and provide parents with the advantage of one district-wide school start time.
- A facilities needs assessment will be a critical piece if the district were to go out for a bond in the future. It would also provide critical information for the updating of district goals and give us an idea on which projects the district should focus. However, at this time of budget uncertainty, direction from the board on whether or not to proceed with this assessment is requested. After a short discussion, it was the general consensus of the Board to proceed with a facilities needs assessment.
- There is a critical need to update technology at Pinewood. Although classrooms are ready with Opt-E-Man, teachers cannot use educational software for students. There is a need for a new server, switches, new lab, and new computers for each classroom. There is an existing technology reserve of \$100,000. In addition, developer fee and/or capital outlay funds can be used for some of the infrastructure costs; i.e., a server and switches. Eventually, a master plan for technology must be developed, much like the facilities master plan. However, with a possible 16% cut for education in the Governor's budget proposal, direction from the board on whether to proceed with a technology update at this time is requested. After a short discussion, it was the general consensus of the board to move forward with the updating of technology at Pinewood.
- After recently meeting with representatives from Sports Boosters, it is recommended that the district continue to provide \$6,500 annually in support of district sports teams. As in the past, the remainder of funding support will be provided through the fund raising efforts of members of Sports Boosters. Next year, as a stipulation to providing insurance for the district, SIA will require all students participating in extracurricular school sports, including Pinewood students who participate in cross country and wrestling, to have a doctor's physical. They will also require that SIA forms be used for all aspects of the sports programs. Some districts in the county are trying to get Parks and Recreation to take over their school sports programs and handle all intramural competition with practices held on school campuses. In addition, some districts

in the county are discussing the option of eliminating the transportation of students to sports events by school bus. Our district, however, is looking forward to a continuing vital and active Sports Boosters organization, under the leadership of its 2009-2010 President, Susan McVey.

2009-2010
Home-to-School
Transportation Fees

Board members reviewed bus fee information for districts throughout the county. Although our district has one of the lower rates in the county, adequate support was provided for 2008-2009 transportation costs. With the possibilities of a deficit in transportation funding from the state and a reduction within the district to one bus run, a decision regarding bus fees for 2009-2010 will be made at a later date.

Finance and Business

Approval -
Agreement with
Stephen Roatch
Accountancy Corporation

It was moved by Mrs. Stetler, seconded by Mr. Campbell, to approve the Agreement with Stephen Roatch Accountancy Corporation for 2008-2009 Audit Services. Motion unanimously carried.

Adoption -
Resolution 2008-2009-11

It was moved by Mr. Campbell, seconded by Mrs. Stetler, to adopt Resolution 2008-2009-11, "Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Settlement and Agreement to Waive Future Claims." Motion unanimously carried.

Approval -
Summer School
Meal Waiver Request

It was moved by Mr. Griffin, seconded by Mrs. Stetler, to approve the renewal of a Summer School Meal Waiver Request for June 8, 2009 to July 2, 2009. Motion unanimously carried.

Approval -
Quarterly Report
on Investments

It was moved by Mr. Smith, seconded by Mr. Campbell, to approve the Quarterly Report on Investments for the period ending December 31, 2008, as presented. Motion unanimously carried.

Approval -
Service Contract with
Innovative Construction
Services, Inc.

It was moved by Mr. Smith, seconded by Mr. Campbell, to approve a Service Contract with Innovative Construction Services, Inc. in the amount of \$14,900 for construction management services for the project: Pinewood ES – Installation of Fire Hydrant and Fire Lane Upgrade. Motion unanimously carried.

Approval -
Service Contract with
Warren Consulting
Engineers, Inc.

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve a Service Contract with Warren Consulting Engineers, Inc. in the amount of \$12,000 for civil engineering services for the project: Pinewood ES – Installation of Fire Hydrant and Fire Lane Upgrade. Motion unanimously carried.

Board Policies and Administration

Adoption -
2009-2010 Calendar

Superintendent Spencer stated that the proposed 2009-2010 calendar is the result of input from management, certificated, and classified staff. Its major difference with the calendar adopted by the El Dorado Union High School District is that it has a two-week winter break rather than a three-week break. It was moved by Mrs. Stetler, seconded by Mr. Campbell, to adopt the 2009-2010 calendar as presented. Motion unanimously carried.

Approval -
Revised Consolidated
Application for Funding
Categorical Aid Programs
(Part I)

It was moved by Mr. Smith, seconded by Mr. Griffin, to approve the revised 2008-2009 Consolidated Application for Funding Categorical Aid Programs (Part I). Motion unanimously carried.

Approval -
Consolidated Application
for Funding Categorical
Aid Programs (Part II)

It was moved by Mr. Campbell, seconded by Mr. Smith, to approve the 2008-2009 Consolidated Application for Funding Categorical Aid Programs (Part II). Motion unanimously carried.

Approval -
School Accountability
Report Cards

It was moved by Mr. Griffin, seconded by Mr. Smith, to approve the 2008-2009 School Accountability Report Cards for Pinewood and Sierra Ridge. Motion unanimously carried.

Adoption -
Amended Administrative
Regulation 1230

It was moved by Mr. Griffin, seconded by Mr. Smith, to approve amended Administrative Regulation 1230, “School Connected Organizations.” Motion unanimously carried.

First Reading -
New Board Policy and
Administrative Regulation
7160

New Board Policy and Administrative Regulation 7160, “Charter School Facilities,” were presented for a first reading. There was no action required at this meeting. The new Board Policy and Administrative Regulation will be presented for adoption at the regular Board meeting in March.

Election -
CSBA Delegate Assembly
Representative

Following a short discussion, it was moved by Mr. Griffin, seconded by Mrs. Stetler, to cast our district’s vote in this election in support of Lyle Eickert. Motion unanimously carried.

Personnel

Approval -
Declaration of Need for
Fully Qualified Educators

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Declaration of Need for Fully Qualified Educators. Motion unanimously carried.

Approval - Temporary Employment of Michael Pendleton It was moved by Mr. Campbell, seconded by Mr. Smith, to approve the temporary employment of Michael Pendleton, P.E. teacher, .27413 F.T.E., effective February 3 – May 22, 2009. Motion unanimously carried.

Approval - Temporary Employment of Melinda Gray It was moved by Mr. Campbell, seconded by Mrs. Stetler, to approve the temporary employment of Melinda Gray, Licensed Registered Nurse, 3.0 hours per week. Motion unanimously carried.

Staff Reports and Announcements

The Principals and Supervisor of Maintenance and Operations and Food Service had submitted written reports of activities and programs at their sites.

In addition, Principal Ralph Haslam reported that the new P.E. teacher provides three, 40-45 minute periods of support each day. Fourth grade is supported four days a week. This support, combined with computer lab, library, and music, provides a prep period for 4th grade teachers each day of the week. Second and third grade classes are supported two days a week. This gives these teachers an opportunity to team and provide small group instruction for their students.

Superintendent's Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – District enrollment is back down to 746.
- Webcast – Board members and employee organization leaders are invited to attend a local urgent education policy event, “An Evening for Policy: Reducing the Budget as the Storm Strengthens,” on Thursday, February 12, at the County Office of Education. This complimentary event will be supported by a webcast from Sacramento.
- Snow Day – Yesterday was the first snow day of this school year, and it went fairly smoothly.
- ACSA Distinguished Service Awards Dinner – Sean Martin was recognized at the ACSA Distinguished Service Awards Dinner last Thursday night for his nomination for ACSA’s Region 2 Administrator of the Year Award.
- Rotary Club – Rich Callaghan, Ralph Haslam, Phil Karnitz, Sean Martin, and I attended the Pollock Pines-Camino Rotary meeting earlier today. Mr. Martin did a very nice job of making a power

point presentation regarding the state budget and its district ramifications.

- Phil Karnitz fell on the ice at work today and injured his shoulder. We are hoping it is not a serious injury.
- Staff Budget Information Meetings – Mr. Martin and I met with transportation staff this morning regarding the budget. All staff members were interested and very appreciative of the information. A budget information meeting with Sierra Ridge staff is also planned as well as a second meeting with Pinewood staff.
- Summer School Principal – This year’s Summer School Principal will be Sharon McGaughey, who was very successful in this position last year.

Board Members’ Reports and Communications

Other Board Member Reports

Mr. Griffin reported that each year a golf tournament is held at the SSDA Conference. Tournament proceeds are used to award scholarships to graduating high school seniors. Each board member and superintendent attending the conference may nominate a candidate for a scholarship. The winning scholarship recipients are chosen in a drawing. Pollock Pines School District alumni who are graduating from El Dorado High School this spring with the highest grade point average are selected as our district’s nominees. One of our district’s nominees has been selected as a scholarship recipient on three different occasions.

President Cullen extended thanks to Mrs. Stetler for reintroducing the practice of available board members meeting at school sites periodically to have lunch with staff and students. The lunch at Sierra Ridge last week was very successful.

In addition, President Cullen shared fliers with information of upcoming anti-terror training sessions.

Consent Agenda

It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Consent Agenda. Motion carried with three Ayes, zero Noes, and two Abstentions (Mr. Cullen and Mr. Campbell).

1. Approval of Warrants

Closed Session

At the hour of 9:00 p.m., Mr. Cullen concluded the open portion of the meeting. After a short recess, the Board reconvened in closed session regarding the superintendent’s evaluation.

Actions from Closed Session

There were no actions from closed session.

Adjournment

There being no further business, it was moved by Mr. Smith, seconded by Mr. Griffin, to adjourn the meeting at 10:25 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: _____